**Appendix D**

FORMATIVE AND SUMMATIVE ASSESSMENT

#### **PERFORMANCE EVALUATIONS**

These performance evaluations are performed at least 6 monthly or at the end of each block or attachment and must be discussed with the candidate, and a copy given to him or her. The evaluations are strictly formative and may be reviewed by the Head of the Unit and the Head of Department but will be made available to the exam convener on request. The exact format of the evaluation will vary from department to department but a suggested format is provided here:

|  |  |
| --- | --- |
| **Fellow:** | **Date of Evaluation:** |
| **Head Training Unit:** | **HOD:** |
| **Date of Appointment:** |  |
| **Period of Evaluation:** | **Service:** |

Rate the following scale and comment if necessary:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *X =* | *Excellent* |  | *S- =* | *Barely competent* |
| *S+ =* | *Very competent* |  | *F =* | *Needs Improvement* |
| *S =* | *Competent* |  | *U =* | *Unable to assess* |

|  |  |  |
| --- | --- | --- |
| **1.** | **Clinical Ability** |  |
|  | History taking and examination |  |
|  | Appropriate use of special investigations |  |
|  | Diagnostic competence and problem solving |  |
|  | Case presentations |  |

|  |  |  |
| --- | --- | --- |
| **2.** | **Personal Characteristics** |  |
|  | Thoroughness and reliability |  |
|  | Integrity |  |
|  | Interpersonal relationships |  |
|  | Empathy with child and family  |  |
| **3.** | **Satisfactory up-to-date documentation of logbook record and meeting requirements** |  |
|  | Comments:  |
| **4.** | **Knowledge and experience** |  |
| **5.** | **Overall impression** |  |
|  | **Comment**  **Signature:** |