



# CMSA

The Colleges of Medicine of South Africa NPC

Nonprofit Company (Reg. No. 1955/000003/08)

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## JOHANNESBURG ACADEMIC OFFICE

### COLLEGE OF PHYSICIANS (CMSA): ROLE OF SUBSPECIALTY REPRESENTATIVES

All the subspecialties of Internal Medicine with CMSA certificate examinations should have a national subspecialty representative. These representatives are to be nominated and elected by the subspecialty using their own individual internal processes. They should be senior members of the subspecialty with knowledge of the curriculum, regulations and assessment processes and will serve for a 3-year period.

The roles of the subspecialty representative are as follows:

1. Represent the subspecialty at the meetings held by the Council of Physicians - twice a year in the week of the FCP exams at the exam venue. (Transport and accommodation for the meeting will be paid by the College of Physicians.)
2. Be responsible for keeping the subspecialty curriculum up to date and aligning assessment practices with those of the College of Physicians and the CMSA. Please note that the curriculum and examination regulations as published on the CMSA website are the only valid documents.
3. Be responsible for communicating any important information discussed at council meetings to the subspecialty teams.
4. The subspecialty representative may serve as moderator for the exams. Every examination must be moderated, and every subspecialty representative should ensure the procedure for moderation is applied in a standard manner for every examination.

Note that the subspecialty rep will not be responsible for convening the exams; this responsibility rests with the centre where the exam is being hosted. The local convenor may however call on the subspecialty representative for advice.

JOHANNESBURG  
January 2015